



Badal Harkande

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SUMMARY

Experienced finance and accounts professional with a proven track record of effectively managing financial operations, forecasting, and financial analysis. Skilled in maintaining accurate accounting records, conducting audits, and implementing financial controls to optimize business performance. Strong proficiency in financial reporting, and strategic financial planning. Dedicated to ensuring compliance with regulatory standards and contributing to the overall financial health and success of the organization.

EXPERIENCE

Finance Analyst I

02/2025 - Present

Air Arabia (Core Ops)

- Ensured timely and accurate updating of system records for customer and agent payments after receiving confirmation of bank payment.
- Prepared GSA sales reports and forwarded them to respective country GSAs.
- Reviewed and processed GSA reimbursement claims, ensuring accurate and timely payment execution.
- Prepared credit and debit memos, handled invoice creation, Created proforma invoices in Oracle.
- Reviewed and reconciled pending transactions against bank statements to maintain accurate financial records.
- Conducted agent and customer account reconciliations for accuracy and compliance.
- Supported month-end closing activities in coordination with manager and team lead.

Finance Executive

09/2023 - 01/2025

GKN Powder Metallurgy

- Proficiently managed accounts receivable processes, ensuring the timely and accurate processing of invoices and payments.
- Receipt booking refers to recording incoming payments from customers for goods or services sold on credit. Updating the customer's account to reflect the payment received, applying the payment to the correct invoice, and ensuring accurate tracking of outstanding balances.
- Properly reconciled customer accounts, addressing discrepancies promptly to maintain financial accuracy. Effectively communicated with clients to resolve payment issues and followed up on overdue payments to optimize cash flow.
- Credit note adjustment involves reducing the amount owed by a customer by issuing a credit note, return of goods, or other adjustments, thereby reflecting the accurate financial obligation and maintaining proper accounting records.
- Performed accounts receivable (AR) analysis to monitor aging reports, identify overdue accounts, and improve collection efficiency.

Finance Intern

09/2022 - 09/2023

GKN Powder Metallurgy

- Managed accounts payable processes including invoice processing, purchase order matching, vendor reconciliation, and compliance monitoring.
- Provided administrative support to the finance team, including filing and data entry.
- Contributed to the reconciliation of bank statements and general ledger accounts.
- Working with Micro, Small, and Medium-Sized Enterprises (MSME), likely involving financial analysis and support for MSME-related activities.
- Help To auditor and Manager to provide details and Documents as here's preference.
- Expense tracking involves monitoring and recording all company expenditures, including purchases, bills, and overhead costs, to maintain accurate financial records.

EDUCATION

Master of Business Administration (MBA) Finance & HR G H Raisonni College Of Engineering, Nagpur	2021 - 2023
• CGPA- 8.50	
Bachelor of Commerce (B.Com) Rashtrasant Tukadoji Maharaj Nagpur University	2018 - 2021
• CGPA- 8.92	

CERTIFICATES

Financial Analyst Course 2023 Udemy	2023
Digital Marketing G.H Raisonni College Of Engineering, Nagpur	2022
MS-CIT Universal Computer Education, Nagpur	2015

SKILLS

Accounts Receivable/Payable	Data Analysis
Financial Analysis	Microsoft Excel
Financial Reporting	Oracle, SAP, Power BI Reporting, AccelAero, Aero Agent,
Account Reconciliation	Baan ERP, Infor LN UI
Financial Modeling	

LANGUAGES

Marathi	English
Hindi	